

Franklin Bridge Club Minutes of Committee Meeting, held at the clubrooms on Sunday, May 21, 2023 at 5.05Spm

Present: Linda Thornton, Caroline Griffin, Arie Geursen, Jonathan Taylor, Henriette Annabel, Kevin Griffin, Maureen Nelson, Bev Henton, Susie Longdell.

Apologies: John Fergusson. Moved this be accepted by Jonathon, seconded by Susie. Passed.

Minutes of previous meeting; Confirmed and passed (Caroline/Linda).

Outward Correspondence

- (a) Acceptance of Tree Ninja quote of \$1880 + GST and return confirmation.
- (b) Email advising Mangatangi Tree Services their bid had been unsuccessful.
- (c) Monthly newsletter emailed to members and an email to members promoting start of Tuesday sessions.

Inward Correspondence of interest/needling discussion.

- (a) Invoices for NZ Bridge levy and trophy engraving carried over from last meeting.
- (b) NZ Bridge notice of \$500 prize for club with best National Congress attendance.
- (c) NZ Bridge AGM preliminary notice and form to register a delegate.
- (d) Email from Maureen advising club financial audit has been completed and our financial statement sent to Charities Commission.
- (e) Email from Maureen regarding getting new valuation of club premises.
- (f) Email from Maureen advising insurance premium of \$6109 due on May 31.
- (g) Email from NZ Bridge advising the registration of Mariam Anderson's membership.
- (h) NZ Bridge March 14 board meeting minutes, updated charges estimator for tournaments, its increase in tournament participation fees and the advertisement for its new role of Marketing, Communications and Relationship Manager.
- (i) Inquiries about using our clubrooms regularly from a role-playing group and from the Franklin Chess Club about using club rooms. Also, a confidential approach to the secretary from another local organisation.
- (j) Request from NZ Bridge for the names of new members taking lessons and the its undertaking not to charge a levy for these recruits until new year.

Email discussions and decisions by committee via email.

- (a) Decision to accept Tree Ninga's quote to carry out work on silver birches and a discussion about how to advise club members about this work.
- (b) Possible appropriate uses for Nelda's \$200 donation.
- (c) Choosing a valuer – Peter Wright Marsh - for updated club premises valuation.
- (d) Procedure for accepting new members.

Matters Arising From Correspondence

Insurance payment – moved that this be paid (Susie/Caroline).

NZ Bridge tournament participation fees – Arie noted these will have to be reflected in our club tournament fees.

Notifying members of upcoming tree work – agreed that this be done by Linda in an announcement before sessions and by email a week prior to work starting. Work booked in for July 17 but this date may change.

New Member – Moved to accept Miriam Anderson as a new member (Caroline/Jonathon).

Club Captain's Report.

Caroline noted that we still need more directors. Tuesday session numbers were "pretty poor". Linda to update club Facebook pages to publicise this new session. Susie to send out emails prompting members to attend and email Papakura, Papatoetoe and Huntly clubs an invitation to Tuesday afternoons sessions. Henrietta to invite players at Clevedon when playing there. A member had

broached starting earlier on Mondays (as we are on Wednesday nights). The committee agreed to informally survey players on this when playing on Mondays.

Financial Matters

Maureen noted that audit was late because of commitments of honorary auditor who has moved out of area. The Commerce Commission has acknowledged its receipt. As she is no longer treasurer and is an accountant, Maureen offered to take over as honorary auditor. Moved this offer be accepted (Arie/Henrietta).

The Commerce Commission has acknowledged its receipt. FBC has \$35,000 on a six-month fixed deposit at 3.75% and \$20,000 in its cheque account. Committee moved to put \$10,000 more on term deposit (Linda/Susie).

Aries reported he had purchased 100 packs of plastic cards from Australian seller (through a family member) and has invoice for \$374. Agreed Arie should pay this with his credit card and that club would reimburse him for the charged amount. Following on from this, faulty cards were discussed and the decision was that when these were noted during play a sticker should be placed in the relevant place on the relevant board so the deck can be identified when cards are removed for shovelling.

Tournament Report

Bev reported five pairs and six teams have already entered our 10A July 15th and 16th tournament. Given we might end of with space issues, Jonathon was asked to change website notice from unlimited entry to 26 pairs. Arie suggested that for the pairs, we start at 9.30am, have ½ hour break for lunch, have three sessions and finish at about 7pm, with players bringing their own lunch and the club providing afternoon tea on both days. For the team's day, Arie suggested two sessions but he will check regulations regarding how many boards must be played. Bev mentioned wraps as possible food option. It was noted one hand dryer will not be enough in the women's toilets during the tournament so decision was to also have a stack of paper towels on hand.

Property Manager's Report

Kevin noted that there had been another leak in the building, again caused by tree debris blocking a downpipe, but there were no building repairs needed this time. With regard to the ceiling, the committee agreed to form a sub-committee to make progress toward getting this replaced. This sub-committee will be Kevin (chair), Arie, Linda and Jonathon. Their first step will be getting quotes.

Tournament Report

Bev reported five pairs and six teams have already entered our 10A July 15th and 16th tournament. Given we might end of with space issues, Jonathon was asked to change website notice from unlimited entry to 26 pairs. Arie suggested that for the pairs, we start at 9.30am, have ½ hour break for lunch, have three sessions and finish at about 7pm, with players bringing their own lunch and the club providing afternoon tea on both days. For the team's day, Arie suggested two sessions but he will check regulations regarding how many boards must be played. Bev mentioned wraps as possible food option. It was noted one hand dryer will not be enough in the women's toilets during the tournament so decision was to also have a stack of paper towels on hand.

General Business

Newsletter – Maureen and Jonathon's offer to co-edit the newsletter was accepted. Maureen to send a thank you card to Wendy Morris who has stepped down as editor.

Hiring the clubrooms – Linda and Maureen will approach the organisation that has made a confidential inquiry into hiring the clubrooms on a long-term basis. Maureen and Susie to respond as appropriate to the other organisations expressing an interest. Maureen to approach our insurance club as a starting point to see what extra costs might be involved for the club in hiring out the clubrooms.

New Member Process - Linda noted to change this is probably a constitutional matter and may require a special motion put to all members. To be discussed at a later meeting.

Nelda's Donation. Moved that Susie to thank Nelda for her \$200 donation which will be used for new honours board (Caroline/Linda).

Meeting closed at 6.35pm