

## **Franklin Bridge Club Minutes of Committee Meeting, held at the clubrooms on Wednesday, October 18, 2023 at 5pm**

**Present:** Linda Thornton, Caroline Griffin, Arie Geursen, Kevin Griffin, Maureen Nelson, Teresa Green, Henriette Annabel, Bev Henton, Susie Longdell, John Fergusson.

**Minutes of previous meeting:** With already corrected sum of \$3200 plus GST for new ceiling lighting quote, moved by Linda, seconded by Kevin, and passed.

**Inward Correspondence** of interest/need discussion.

- (a) Letter from Nelda indicating she will be resigning as patron.
- (b) Apology letter sent by email from a member apologizing for his outburst during a session.
- (c) Emails from NZ Bridge including:
  - an email with NZB policy and guidelines for electronic communications;
  - an email discussing the implications for member clubs of the new Incorporated Societies Act;
  - an email with questions relating to NZ-wide pairs event (forwarded to Arie);
  - an email about Oct 13 scoring issues;
  - emails advising Neil Christensen's membership had been archived, and other member movements.
- (d) Emails from Grant Jarvis – one regarding attendance at recent Auckland Northland regional hui; one with Sept 5 regional committee meeting minutes; one asking for update on attendance at teachers' conference (to which I replied); and one relating to 2024 North Island teams event.
- (e) Emails from Terry Evans Jnr regarding set-up and handling of Franklin Bridge Club inward emails and on format of new programme booklet.
- (f) Email from The Badge Team, Auckland, touting for business.
- (g) Notification of Neil Christensen's funeral details from family.
- (h) South Auckland Orchid Society phone call enquiring about hiring clubrooms for a one-off event (being handled by Maureen and Susie).
- (i) Emails from Maureen regarding alarm activation and Neil's funeral.

With the exception of items (b) and (e) which were down to be covered in general business, it was moved by Linda and seconded by Bev that the inward correspondence be accepted. Passed.

Bev noted that she has received an emailed complaint relating to a decision at the club's recent tournament. She had replied that the director (Tony) on the day had consulted with Arie in reaching his decision.

### **Outward Correspondence**

- (a) General emails to all members - October Table Talk; Invitation to Goulash Night; Scoring Problems on Wednesday night (October 11)
- (b) Emails to Terry Evans Jnr re website and programme booklet - as part of ongoing discussion with committee members.
- (c) Emails to Grant Jarvis regarding hui and Christchurch conference attendance.

It was moved by Maureen and seconded by Caroline that outward correspondence be approved. Passed.

**Email discussions and decisions** by committee via email that need to be ratified as appropriate.

- (a) How to handle incoming emails and related issues.

(b) Fine-tuning the programme booklet

(c) Updating membership info before levy invoice date.

Note: Other discussions covered in general business topics.

Discussion of these emails was deferred to end of meeting to be discussed if time allowed.

## **General Business**

### **Ceiling repairs.**

Kevin, the property manager, updated the committee on progress on planning for the asbestos removal and renovation of the ceiling afterwards. His meeting at the clubrooms with the preferred tenderer had been delayed due to the tenderer getting covid and was now to take place on Friday (20<sup>th</sup>). That tenderer has a sub-contractor who does plastering and painting and is getting a quote for that work from him. The preferred electrician also knows of a plasterer who may submit a quote. There is also a quote for Henk Egelmeer for the plastering and painting to consider. Kevin said, that all up, at this stage, the total cost of all the work involved is coming in at around \$39000 – the club has \$45,000 on term deposit.

Arie noted the committee is now in a reasonable position to go to members at the AGM for approval to get this work done. The appropriate resolution will need to be circulated to members beforehand.

Kevin also spoke briefly about finding another venue for club sessions during the repair work. He suggested organising the alternate venue for four weeks, though he did not think the work would probably take that long.

Seeking grants to cover all or part of the cost was discussed very briefly. Someone would need to take on making grant applications to the relevant funding agencies.

### **AGM preparations**

The date has already been set for December 3. The committee agreed it would follow the format of previous years which had proved successful. The event will start at 4pm with half an hour allowed for meeting and having a drink. The meeting itself will start at 4.30pm and be followed immediately with the prizegiving, followed by a potluck meal at 6pm, followed by strawberries and ice-cream for dessert. Social bridge will start at 7.30pm. Judy Collins will oversee the meal organisation.

### **Choosing a new patron**

Nelda's resignation was accepted and her long tenure in the role since 2011 noted. The committee agreed that the secretary should write to her and thank her for her significant service to the club. It was decided that the chairperson would ask Lynne Geursen if she would be the new patron. She would be appointed the upcoming AGM.

### **Resignation**

Caroline Griffin who has served on the committee for six years should she would like to resign at the upcoming AGM as both a committee member and club caption. She was thanked for her contribution to the club which included time as chairperson.

Susie Longdell also indicated who would like to resign if someone else could be found for the secretary's role.

The committee noted that left it looking for a number of members prepared to step up and take over several roles, including finding a new Education Officer because John Fergusson plans to return to England to live. A suggestion was put forward for his replacement and it was agreed she would be shoulder-tapped as a starting point.

**Scoring issue**

Last Wednesday's scoring challenge, member response and Arie's call for a governance policy for such events was discussed. It was agreed that Kevin would have a word privately with the member who sent a strongly-worded email criticising the scoring problems which arose from a number of member mistakes putting data into the scoring tablets. The effect of these compounded over the evening.

**Member behaviour**

Problems with how a member interacts with some other players was discussed in detail in committee.

The meeting closed at 6.45pm to clear the room for the evening bridge session. Outstanding agenda items were to be transferred to the next meeting which would need to be held well ahead of the AGM.